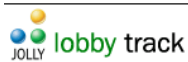
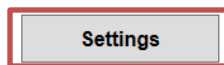
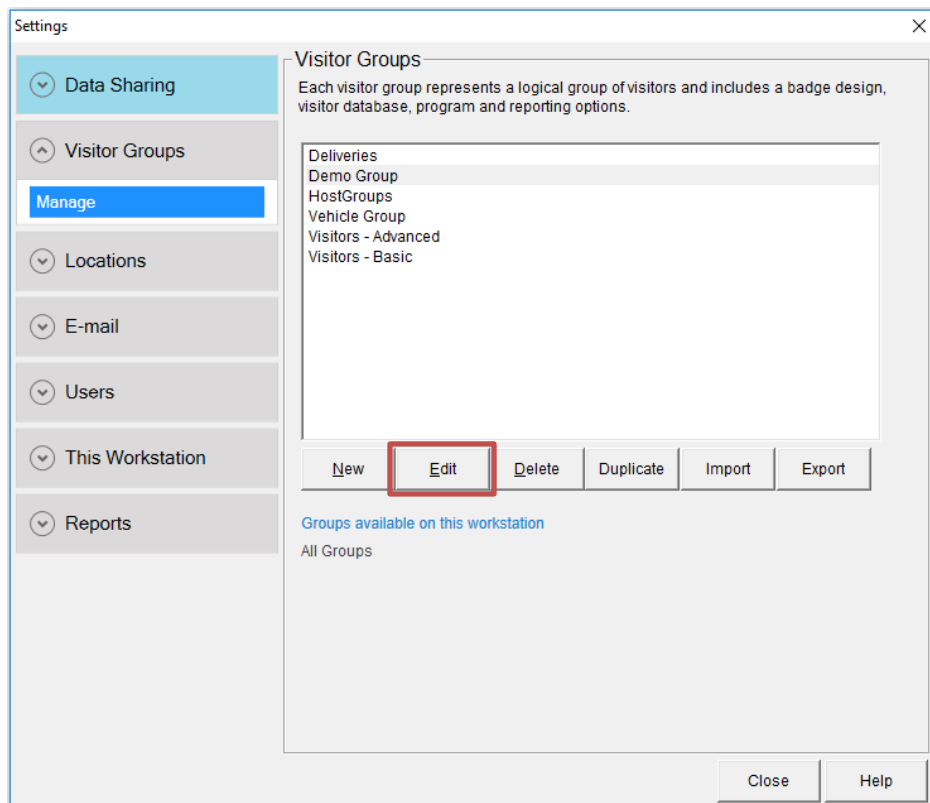


Primion Access Control System Setup

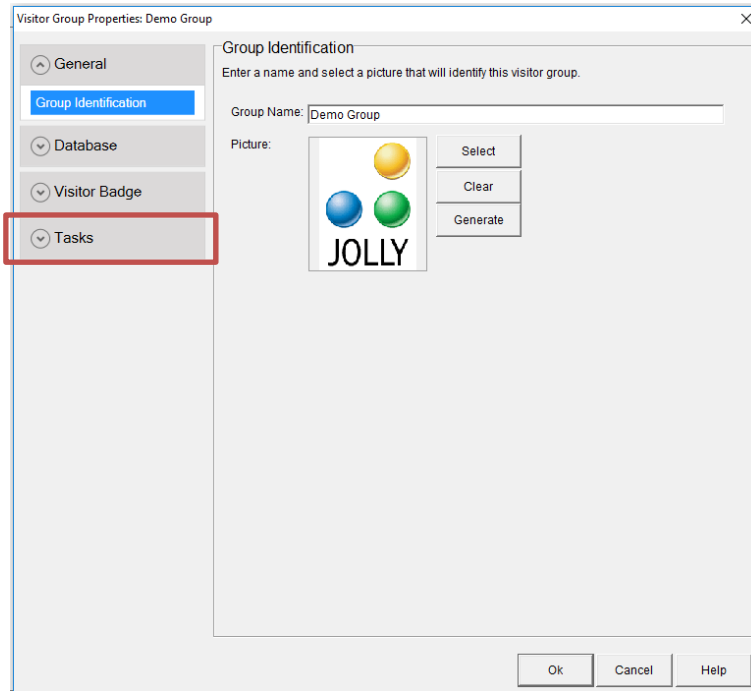
1. Open Settings



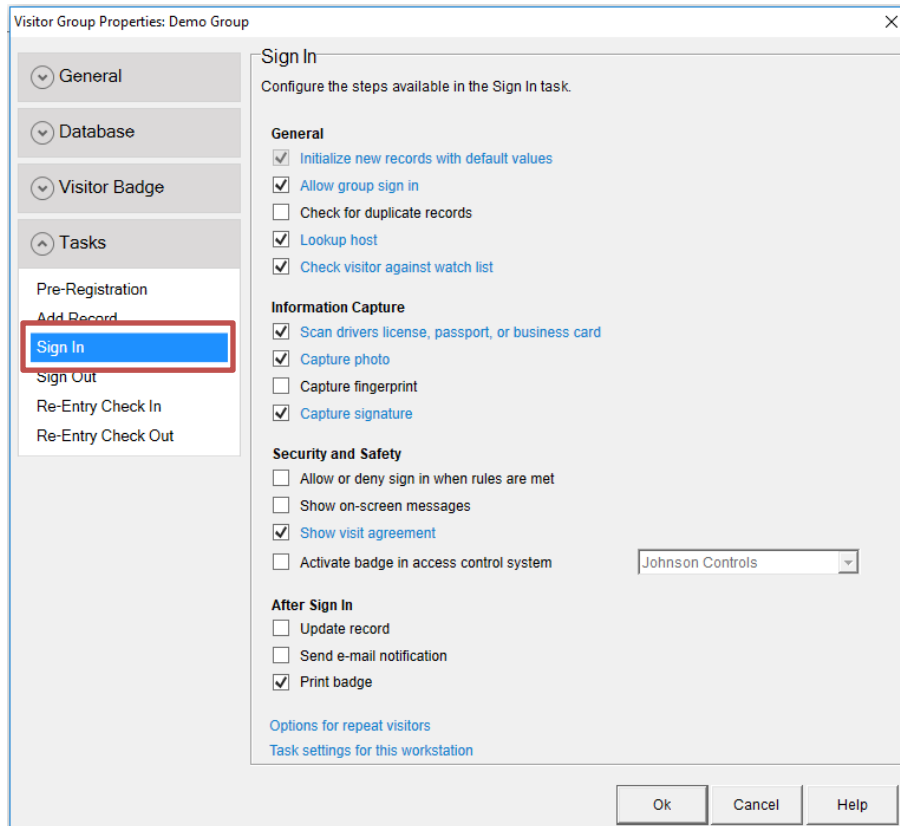
2. Select your Visitor Group and select Edit



3. Select Tasks



4. Select the Sign In task



5. Select 'Activate badge in access control system' and select Primion from the drop-down list

Re-Entry Check Out

Security and Safety

- Allow or deny sign in when rules are met
- Show on-screen messages
- [Show visit agreement](#)
- [Activate badge in access control system](#) Primion

After Sign In

- Update record
- [Send e-mail notification](#)
- [Print badge](#)

[Options for repeat visitors](#)
[Task settings for this workstation](#)

Ok Cancel Help

6. Select the blue link to edit access control settings

Re-Entry Check Out

Security and Safety

- Allow or deny sign in when rules are met
- Show on-screen messages
- [Show visit agreement](#)
- [Activate badge in access control system](#) Primion

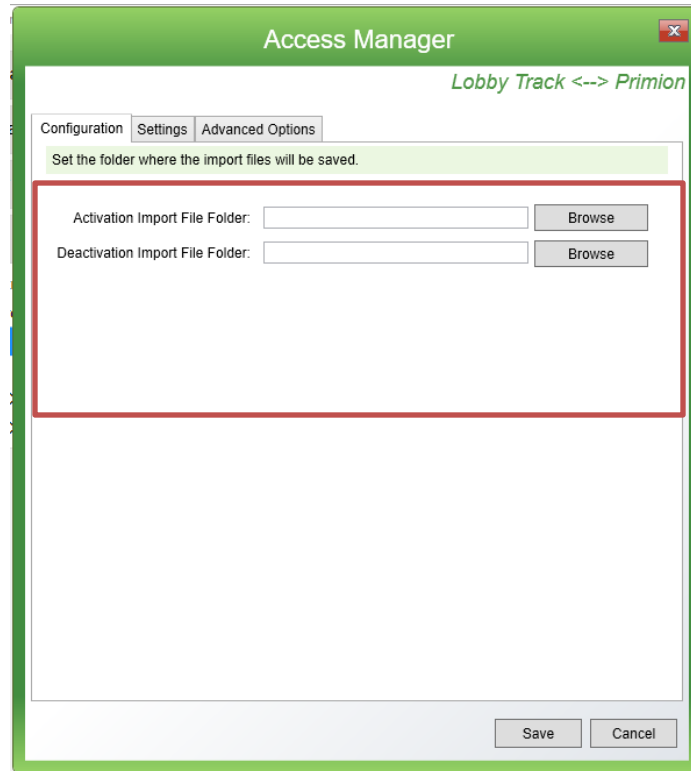
After Sign In

- Update record
- [Send e-mail notification](#)
- [Print badge](#)

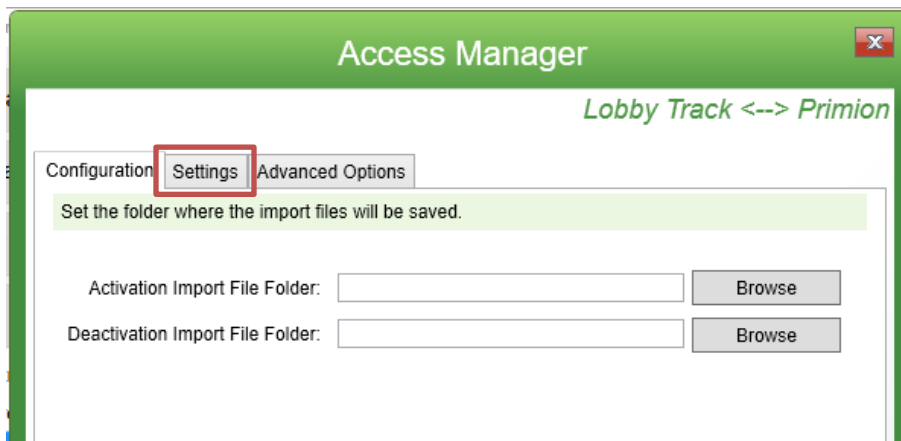
[Options for repeat visitors](#)
[Task settings for this workstation](#)

Ok Cancel Help

7. Configure the software by referencing the settings retrieved from your Primion system



8. Open the Settings Tab



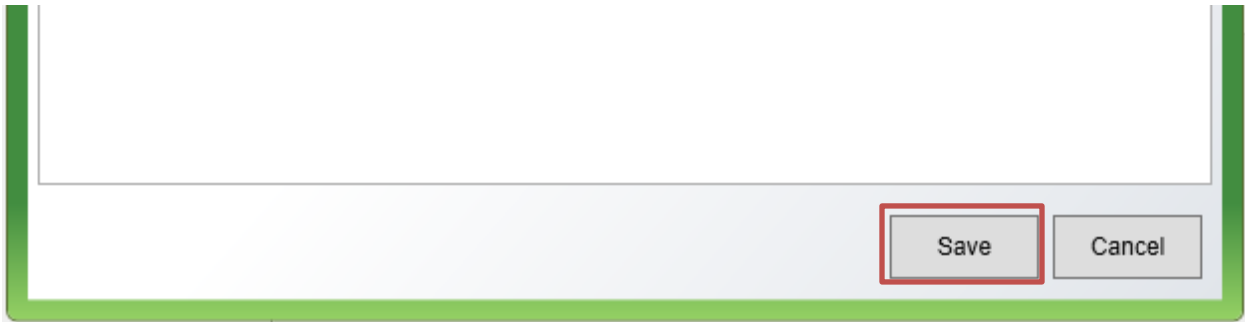
9. Map the database fields between the Jolly Technologies software and the Primion access control system

The screenshot shows the 'Access Manager' window with the 'Advanced Options' tab selected. The window title is 'Access Manager' and the subtitle is 'Lobby Track <--> Primion'. The 'Advanced Options' tab is highlighted with a red box. Below the tab, there is a green header bar with the text 'Select the Lobby Track fields that will be used to specify the the Person Number, Card Number, End Date, Access Type and additional information fields'. The main area contains two columns of dropdown menus. The left column is labeled 'Primion Fields' and includes 'Person Number:', 'Card Number:', 'End Date:', and 'Access Type:'. The right column is labeled 'Lobby Track Fields' and includes 'Activation' and 'Deactivation' sections. Below these are ten rows of 'Card Information' fields, each with a dropdown menu for both 'Activation' and 'Deactivation'. At the bottom right, there are 'Save' and 'Cancel' buttons.

10. Edit advanced options if needed

The screenshot shows the 'Access Manager' window with the 'Advanced Options' tab selected. The window title is 'Access Manager' and the subtitle is 'Lobby Track <--> Primion'. The 'Advanced Options' tab is highlighted with a red box. Below the tab, there is a green header bar with the text 'Configure the additional options.'. The main area contains two checked checkboxes: 'Update user in the Primion system when record is edited' and 'Remove user from Primion system when card is deactivated'. At the bottom right, there are 'Save' and 'Cancel' buttons.

11. Click the Save button



12. Click the OK button and return to the main screen of Lobby Track

